



FARMERS MARKET ASSOCIATION BOARD REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, February 25, 2021 at 10:00 AM

MINUTES

VIDEOCONFERENCE MEETING

This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at acunningham@cityofdrippingsprings.com, no later than 9:00 a.m., the day of the meeting.

The Farmers Market Association Board respectfully requests that all microphones and webcams be disabled unless you are a member of the Board. City staff, consultants and presenters please enable your microphone and webcam when presenting to the Board.

Join Zoom Meeting

<https://us02web.zoom.us/j/88016022414?pwd=SWhnSnZQdlVjWk43NmhyQW51N2R0Zz09>

Meeting ID: 880 1602 2414

Passcode: 990871

Dial Toll Free:

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Find your local number: <https://us02web.zoom.us/j/88016022414>

Join by Skype for Business: <https://us02web.zoom.us/j/88016022414>

CALL TO ORDER AND ROLL CALL

Board Member present were:

Gouri Johannsen, Chair

Marianne Simmons, Vice Chair

Teresa Strube, Secretary

Nikki Dahlin

Claudia Oney

Janet Musgrove

Board Member absent was:

David Vincent

Staff, Consultants & Appointed/Elected Officials present were:

Parks & Community Services Director Kelly Schmidt
Farmers Market Manager Laurel Robertson
Events & Programs Coordinator Maggie Peterson
Mayor Pro Tem Taline Manassian

With a quorum of the Board present, Chair Johannsen called the meeting to order at 10:09 a.m.

PRESENTATION OF CITIZENS

A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained with in the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

No one spoke during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the January 21, 2021 Farmers Market Association Board regular meeting minutes.**

A motion was made by Board Member Musgrove to approve the January 21, 2021 Farmers Market Association Board regular meeting minutes. Vice Chair Simmons seconded the motion which carried unanimously 6 to 0.

MARKETING AND PUBLIC RELATIONS

- 2. Discuss and consider possible action regarding the publication of articles related to the Dripping Springs Farmers Market in the Outlook magazine.**

Chair Johannsen presented the item and noted the deadline for payment for space in Outlook, and directed staff to report back to the Board in March on the Comprehensive Marketing Plan.

No action was taken.

MARKET VENUE

- 3. Discuss and consider approval of Farmers Market Vendor Applications.**

a) 4Beans, LLC

A motion was made by Vice Chair Simmons to approve the application for 4Beans, LLC. Board Member Dahlin seconded the motion which carried unanimously 6 to 0.

b) Mother Shipton

A motion was made by Board Member Musgrove to approve the application for Mother Shipton with the condition that the applicant provide sales tax permit documentation and check the appropriate box on the application. Board Member Dahlin seconded the motion which carried unanimously 6 to 0.

c) Steinhardt Pottery

A motion was made by Secretary Strube to approve the application for Steinhardt Potter with the condition the applicant provide sales tax permit documentation and check the appropriate box on the application. Board Member Dahlin seconded the motion which carried unanimously 6 to 0.

OTHER BUSINESS

4. Discuss and consider recommendation regarding a budget amendment to fund Part-time Farmers Market Specialist/Assistant position.

Chair Johannsen presented the item, and the staff report is on file.

A motion was made by Board Member Oney to recommend City Council approval of a budget amendment to fund Part-time Farmers Market Specialist/Assistant position. Board Member Musgrove seconded the motion which carried unanimously 6 to 0.

5. Presentation and discussion regarding the Farmers Market Association Board of Directors budget recommendation for Fiscal Year 2022.

Kelly Schmidt presented the staff report and budget calendar which are on file. The Board discussed the creation of a contingency fund rules governing the use of funds, and address further at the March 25th meeting.

EXECUTIVE SESSION

The Farmers Market Association Board for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Farmers Market Association Board for the City of Dripping Springs may act upon any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Board did not meet in Executive Session.

UPCOMING MEETINGS

Farmers Market Board Meetings

March 25, 2021 at 10:00 a.m.

April 15, 2021 at 10:00 a.m.

May 20, 2021 at 10:00 a.m.

City Council Meetings

March 9, 2021 at 6:00 p.m.

March 16, 2021 at 6:00 p.m.

ADJOURN

A motion was made by Vice Chair Simmons to adjourn the meeting. Board Member Dahlin seconded the motion which carried unanimously 6 to 0.

This regular meeting adjourned at 11:37 a.m.

Teresa Strube

Teresa Strube, Secretary
Farmers Market Association Board